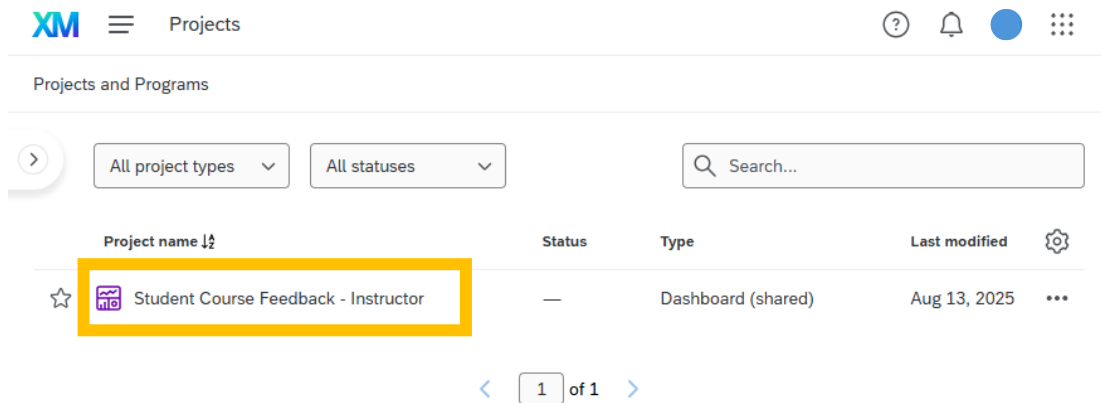




Accessing the Student Course Feedback Dashboard (Qualtrics)

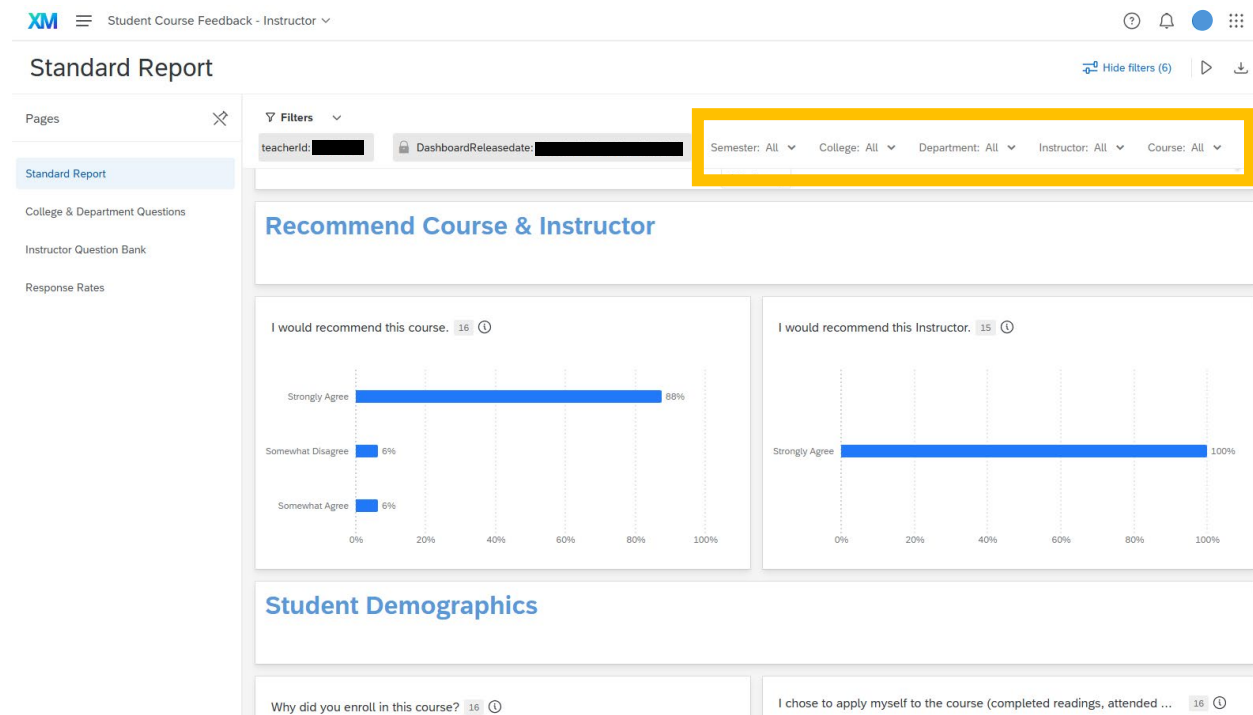
Step 1: [Log in to the dashboard](#) with your University SSO credentials.

Step 2: On the landing page, click the **Student Course Feedback** dashboard link.



Step 3: At the top of the dashboard, use the **Filters** to narrow results by **College**, **Department**, **Instructor**, or **Course**.

- **Standard Report** – Shows student feedback for all **standard survey questions**, including **comments**.



Step 4: Use the left navigation to move between pages:

- **College & Department Questions** – Shows data for questions added by your college or department. *Many widgets on this page may appear blank if no such questions were used for your courses.*
- **Additional Instructor Questions** – Shows data for questions added by the instructor. *Many widgets on this page may appear blank if no such questions were used for your courses.*

Tip: Blank widgets mean those questions weren't included for your selected courses.

The screenshot shows the 'College & Department Questions' page in the XM Student Course Feedback system. The left sidebar has a 'Pages' menu with four items: 'Standard Report', 'College & Department Questions' (highlighted), 'Instructor Question Bank', and 'Response Rates'. The main content area is titled 'College & Department Questions' and includes a 'Filters' section with various dropdowns (Semester, College, Department, Instructor, Course) and input fields for 'teacherId' and 'DashboardReleaseDate'. Below the filters, there are two main sections: 'Business, Social and Behavioral Science, Engineering' and 'Social Work'. Each section contains two widgets: 'Overall Effective Course' and 'Overall Effective Instructor' for the first section, and 'Well Organized and Updated Course Material' and 'The instructor helped me learn and engage with the material.' for the second. All widgets show 'No data found - your filters may be too exclusive!'.